

professional tenancy application form

PLEASE COMPLETE IN **BLOCK CAPITALS**

Property address

 postcode

How long do you intend to rent for?

Full name

Phone number

Mobile number

Email address

Accommodation details

Current / previous address

 postcode

Time spent at property

 months/years

Is it rented?

 Yes No

If yes, provide landlord details:

Name

Landlord address

 postcode

Landlord phone number

Email address

Reason for leaving

Previous address if above less than 12 months

 postcode

Time spent at property

 months/years

Is it rented?

 Yes No

If yes, provide landlord details:

Name

Landlord address

postcode

Landlord phone number

Email address

Reason for leaving

Personal details

Do you have any children?

Yes

No

Age(s)

Sex(es)

Do you have any pets?

Yes

No

Type

National insurance number

Do you have any adverse credit history?

Yes

No

If yes, provide details

Next of kin

Relationship

Address

postcode

Phone number

Email address

Employment details

Current employer's name

Address

postcode

Phone number

Email address

Contact name for reference

Job title

Salary

Time with current employer

Full-time

Part-time

Previous employer's name if above less than 12 months

Address

postcode

Phone number

Email address

Contact name for reference

Job title

Salary

Time with previous employer

Full-time

Part-time

Bank details

Name of account holder

Name of bank

Branch address

Account number

Sort code

The information given, whether on the application form or otherwise, is true, accurate, complete and not misleading. I am aware that it is a criminal offence to knowingly provide false information or to forge a signature and that it may make me liable for criminal prosecution.

I understand that my application will be verified in accordance with the Data Protection Act, and if any of this information proves false or if I fail to provide the requested references in the specified time period, or the references are not satisfactory, my application will be declined without reimbursement of money paid to the Agent. I also confirm that should I cancel this agreement no monies paid will be refunded.

If identity and/or immigration papers are provided I give permission for you to check my status with the Home Office.

Signed

Date

 / /

Your data – Our promise

Paragon knows that your personal data belongs to you and not us. That's why when you, or a third party, share your personal data with us we make sure that we keep it private and safe. We use your personal data to decide whether you're eligible for a Paragon product, to administer your account and for a variety of other reasons but sometimes it may lead to us refusing to provide, or continue to provide, you with a product or service.

We also share your information with a number of third parties. Your information may be transferred to and stored in locations outside the UK and European Economic Area (EEA), including countries that may not have the same level of protection for personal information. When we do this, we'll ensure it has an appropriate level of protection and that the transfer is lawful. We may need to transfer your information in this way to carry out our contract with you, to fulfil a legal obligation, to protect the public interest and/or for our legitimate interests.

To ensure that your personal data does receive an adequate level of protection we may put in place approved standard contractual clauses which constitute appropriate measures to ensure that your personal data is treated by those third parties in a way that is consistent with and which respects the EU and UK laws on data protection.

You have the right to know how we, and the fraud prevention agencies will use your information. The personal information we collect from you will be shared with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment. Your information will also be shared with credit reference agencies (CRAs) to carry out credit checks and record details of your repayment history. The CRA's have drafted a notice called 'Credit Reference Agency Information Notice' (CRAIN) which sets out how your data will be processed by TransUnion (formerly Callcredit), Equifax and Experian.

Please go to www.equifax.co.uk/crain.html, www.transunion.co.uk/crain, www.experian.co.uk/crain/index.html to read the notice in full. Further details of how your information will be used by us, the CRA's, fraud prevention agencies, and your data protection rights, can be found on www.rmpproperties.co.uk/privacy.asp by contacting us. We may also use the information we hold about you to inform you of products and services which are similar to the ones you currently hold with us which we believe will be of interest to you, and for statistical and analytical purposes. We will only keep your personal data for as long as we need it and you have a right to ask for a copy of the personal data we hold about you. If the personal data we hold is incorrect you have a right to ask for it to be corrected and, if you believe that we no longer have a reason to keep your personal data, you have a right to ask for it to be deleted. For lots more information on what we do with your personal data, why we do it and what rights you have over that data, including how to make a complaint to the ICO, visit www.rmpproperties.co.uk/privacy.asp or contact us.

Signed

Date

 / /

standing order form

Beneficiary Details

Please pay	Redbrick S&V Ltd (RMP)
Bank	National Westminster Bank Plc
Account number	58645969
Sort code	55-50-15

Amount of payments	£
From (date)	
To be paid	On the same day each calendar month
Date of final payment	

Quoting reference

Quoting Reference	
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Account to be debited

Named account holder

Bank name and full address

 postcode

Account number Sort code - -

Customer signature Date / /

RMP Properties is a trading style of Redbrick Survey & Valuation Ltd – Registration No 5390659

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